

Policy Category
Policy Title

FISCAL OPERATIONS
LOCAL ASSOCIATION GRANTS

The purpose of this policy shall be to provide monies to individual local affiliates for projects which will enable the local affiliate to implement one or more of the strategic goals of the SDEA/NEA.

The Budget Committee shall establish yearly a sum of money in a separate line item to implement this policy. Grants will be available to locals to not exceed \$500 per request and the limit for all grants allocated cannot exceed \$1,500.00.

Two or more local affiliates may join together in making the project grant proposal. There shall be a limit of 1 award per local per fiscal year.

Grant awards will be allocated on a first come, first served basis.

Proposals for grants under this policy shall be submitted and acted upon as follows:

- A. The local affiliate shall submit appropriate proposals for planned projects at least 30 days in advance of implementation date. All grant proposals must be signed by the local president(s).
- B. Each Local Association Grant proposal shall be submitted to the SDEA/NEA President who will, with the Executive Director, review the budget plans for any duplication of services and determine if the proposal will comply with the SDEA/NEA strategic goals for the appropriate year. The SDEA/NEA President shall report to the SDEA/NEA Board of Directors action taken on all grant proposals.
- C. An evaluation of each project for which approval was granted and funding provided which shall include an accounting of the expenditures, shall be submitted to the Executive Director. The evaluation must be submitted for each approved project in order for the local to be eligible for program budget funds for the next year. The evaluation form included with this policy in this policy shall be used.

Mary J. McCorkle
President of the Board

Adopted April 15, 1988
Revised Policy Category: June 4, 2004
Amended December 11, 2005
Amended October 5, 2007
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